3 Forest Park Drive, Farmington, CT 06032 Tel: (860) 674-0123 Fax: (860) 674-0170

Date:
To:.
Re:
The above contractor has applied to this firm for bonding credit and has given your name as a reference. Therefore, we shall appreciate the courtesy of a prompt reply to the following questions. Your response will be treated in confidence and without responsibility on your part.  Thank You.
Sincerely,
Kenneth J. Coco President
1. How long have your been working with this contractor?
2. Date of last contract?
3. Largest contract completed?
4. Were all contracts completed in accordance with terms?
5. Was everyone paid on each contract?
6. Comments regarding the character and quality of this contractor?
Remarks:
Completed by: Title: Phone Number: (Job Ref)